



**Ministry of Home and Cultural Affairs**  
**Department of Disaster Management**  
**Bhutan Disaster Assessment Tool**  
**Preliminary Disaster Report (PDR)**

For completion at Village/Thromde level by local government authorities as soon as possible after the disaster (**within 24 hours**). (*As and when new updates are received from the disaster scene, the PDR needs to be revised and submitted*).

Name of affected area (Village/Thromde area):		
Name of Geog/Thromde:		
Name of Dzongkhag/Dungkhag:		Name and cell phone # of contact person:
Date and time of reporting:	(dd/mm/yyyy)	(am/pm)
Description of the area affected by the disaster:	<input type="checkbox"/> Urban <input type="checkbox"/> Rural <input type="checkbox"/> Mixed (urban and rural)	
Nature of Disaster:	<input type="checkbox"/> Earthquake <input type="checkbox"/> Fire <input type="checkbox"/> Flood <input type="checkbox"/> Windstorm  <input type="checkbox"/> Others, specify:	
Date and time of occurrence of the disaster:	(dd/mm/yyyy)	(am/pm)
Description of the disaster:		
Total number of household in the village:	Total number of household affected:	
Population affected (approx.) Number of persons:	<input type="checkbox"/> Affected: <input type="checkbox"/> Missing: <input type="checkbox"/> Injured: <input type="checkbox"/> Dead:  <i>(Classify if possible into men, women and children)</i> <input type="checkbox"/> Men: Affected: .....Missing: .....Injured: .....Dead:.....  <input type="checkbox"/> Women: Affected: .....Missing: .....Injured: .....Dead:.....  <input type="checkbox"/> Children: Affected: .....Missing: .....Injured: .....Dead:.....	
Animals (approx.) Number of animals:	<input type="checkbox"/> Affected:  <input type="checkbox"/> Lost:  <input type="checkbox"/> Others (Please specify):	

Crops affected and area (approx.):	Name of crop/acreage (acres) 1) 2) 3) 4)
Number of private houses damaged <sup>1</sup> :  Insurance scheme <input type="checkbox"/> Yes <input type="checkbox"/> No  Total no. of houses covered under insurance: Specify(RICBL/BIL)  Remarks:	Damage to public property <sup>2</sup> : 1) 2) 3) 4) 5)
Relief measures undertaken in brief:	
Immediate response and relief assistance required and the best logistical means of delivering the relief:	
Forecast of possible future developments including new risks. (Any other relevant information)	
Reportsubmitted by: (Name and signature)	

<sup>1</sup>Private house/properties

<sup>2</sup>Number of school, temple, health centre, etc. damaged