
STANDARD BIDDING DOCUMENT

Procurement of Goods

Shopping (National)

Request for Quotation for Supply of Goods

Supply and Installation of passive component Equipment for the NEOC



Department of Disaster Management
Ministry of Home and Cultural Affairs
Royal Government of Bhutan

ROYAL GOVERNMENT OF BHUTAN

Ministry of Home and Cultural Affairs
Department of Disaster Management
P.O Box: 1493, Thimphu-11001



ଶ୍ରୀମତ୍ସମ୍ରାଟ୍ ରାଜ୍ୟପାତ୍ରରେ
ରାଜ୍ୟପାତ୍ରରେ ରାଜ୍ୟପାତ୍ରରେ



MoHCA/NYA/HSDRRP/2019-20/488

March 20, 2020

Invitation for Quotation (IFQ) of Supply and Installation of the passive component equipment for NEOC

Project title: Hydro-met Services & Disaster Resilient Regional Project (HSDRRP)

Source of Funding: World Bank

Contract Ref: MoHCA/NYA/HSDRRP/2019-20/488

To:

Dear Sir/Madam,

1. You are invited to submit your priced bid for the supply of the following items as per the technical specifications attached:
 - A. Passive Network equipment

Line Item No	Description of Goods	Quantity	Unit	Final (Site) Destination	Delivery (as per Incoterms) Date		
					Earliest Delivery Date	Latest Delivery Date	Bid Security
1	Cat 6A LS0H High Speed 10 Giga bit SF/UTP Cable / (Box of 305m) 23AWG/ETL Verified/ANSI/TIA-568-C	45	Box	DDM office, Thimphu	After signing the contract	60 days after the placement of work order	Nu. 15,975.00
2	Cat 6 LS0H Outdoor Cable (Box of 305m) 23AWG	2	Box				Nu. 1000.00
3	Patch Panel 24 Port fully loaded Cat 6A	18	Nos				Nu. 2500.00
4	Cat 6A LSZH High Speed 10 Gigabit F-FTP Patch Cable Grey, LZ0H, C6A.	398	Nos				Nu.1600.00
5	Cat 6A High Speed 10 Gigabit F-FTP Patch Cable Grey, LZ0H, C6APatch Cord	398	Nos				Nu.2800.00
6	British Style Dual Face Plate Cat 6A, UL 94V-0 rated	131	Nos				Nu.700.00
7	British style Single Face Plate Cat 6A, UL 94V-0 rated	136	Nos				Nu.600.00
8	Back Box for Face Plate to be recessed on wall	398	Nos				Nu. 3000.00
9	Cat 6A RJ 45 I/O Jack	398	Nos				Nu. 300.00
10	15U Wall Mount Rack with all accessories	1	Nos				Nu.300.00
11	24 U Floor Mounted Rack with all accessories	1	Nos				Nu. 800.00
12	30 U Floor Mounted Rack with all accessories	1	Nos				Nu.800.00

14	Raceway and conduits						
i	Supply and installation of GI Raceway with covers as per the requirement (100X50X 2000) mm	150	metres				Nu. 10,000.00
ii	Supply, installation and laying of 32mm conduits as per the requirement along with all accessories (Bends, Angles, Tees	3980	Meters				Nu. 10,000.00

B. CCTV Surveillance system

Line Item No	Description of Goods	Quantity	Unit	Final (Site) Destination	Delivery (as per Incoterms) Date		
					Earliest Delivery Date	Latest Delivery Date	Bid Security
1	Mini PTZ CAMERA	3	Nos	DDM office, Thimphu	After signing the contract	60 days after the placement of work order	Nu. 7000.00
2	30 Meter 4 mp varifocal IP Bullet	10	Nos				
3	32 Channel 4Sata NVR	6	Nos				
5	Monitoring Screen with Cable	4	Nos				

C. Projectors

Line Item No	Description of Goods	Quantity	Unit	Final (Site) Destination	Delivery (as per Incoterms) Date		
							Bid Security

					Earliest Delivery Date	Latest Delivery Date	
1	Projector (Portable with battery)	2	Nos	DDM office, Thimphu	After signing the contract	60 days after the placement of work order	Nu. 3000.00
2	Projector	1	Nos				Nu. 1700.00

Note. The bidders must submit the bid security for the items quoted.

2. The bidder(s) may quote for all the items or selected items under this invitation. Priced quotations will be evaluated for each item and contract will be awarded to the firm offering the lowest evaluated item cost.
3. The bidder(s) shall submit one original of the priced quotation with the Form of Bid, clearly marked ORIGINAL. In addition, the bidder(s) should also submit one copy marked as COPY. The quotation including all documents in the attached format should be sealed in an envelope and addressed to and delivered at the following address:

Your quotation in the required format should be addressed and submitted to:

To

The Director General,

Department of Disaster Management,

Ministry of Home and Cultural Affairs

Thimphu

4. The deadline for receipt of your quotation(s) by the purchaser at the indicated address is March April 6, 2020 on or before 2:00 PM.
5. Quotation by fax or by electronic means **are not** acceptable.

6. The quotation should be submitted as per the following instructions and in accordance with the attached Contract. The attached Terms and Conditions of Supply is an integral part of the Contract.
 - a) PRICE: all prices shall be quoted in Ngultrum. The quoted price shall be inclusive of all related costs including taxes, duties and other levies to the final place of delivery. The final place of delivery is Department of Disaster Management, Rabten Lam, Thimphu
 - b) EVALUATION OF QUOTATION: offers determined to be substantially responsive to the technical specifications will be evaluated by comparison of their quoted prices. In evaluating the quotations, the purchaser will determine for each quotation the evaluated price by adjusting the price quotation by making any correction for any arithmetical errors as follows;
 - (i) where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
 - (ii) where there is discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted shall govern unless in the opinion of the Employer there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted shall govern, and the unit rate shall be corrected.
 - (iii) if the supplier refuses to accept the correction, the quotation will be rejected.
 - c) AWARD OF PURCHASE ORDER: the award will be made to the bidder who has offered the lowest evaluated price that meets the specifications. The successful bidder will sign a contract as per attached form of contract and terms and conditions of supply.
 - d) VALIDITY OF THE OFFERS: the quotation(s) shall be valid for a period of 60 days from the deadline for receipt of quotation(s).

7. Further information can be obtained from:

Sonam Tobgay, Project Coordinator

Phone: 17983714

E-mail: stobgay020@gmai.com

OR

Tshering Wangchuk
Project Manager, HSDRRP
HSDRRP project
Phone:02-327319

8. The quotation(s) will be opened in the presence of bidders or their representatives who choose to attend at conference hall, DDM on April 6, 2020 at 2:30 PM
9. The Purchaser is not bound to accept the abnormally low bid and reserves the right to accept or reject any or all the bids without assigning any reason whatsoever.
10. The Purchaser will notify the winning bidder of the award of contract prior to the expiry of quotation validity period. The terms of the accepted offer shall be incorporated in the supply order (sample form attached).
11. The Goods supplied should have a minimum Warranty/guarantee of 12 months from the date of delivery.
12. Ninety percent (90%) of the Contract Price shall be paid to the Supplier after the delivery and installation of the equipment. The 10 % of the contract price shall be paid within 15 days after signing the contract upon producing the advance bank guarantee to the Department.

Schedule of Items and Priced Quotation (Bid form) [To be filled in by Bidders]

A. Passive network equipment

SL.No	Description	Unit	Qty	Make/ Model	Unit Rate (Nu.)	Total Amount (Nu.)
1	Cat 6A LS0H High Speed 10 Giga bit SF/UTP Cable /	Nos	45			

	(Box of 305m) 23AWG/ETL Verified/ANSI/TIA-568-C						
2	Cat 6 LS0H Outdoor Cable (Box of 305m) 23AWG	Nos	2				
3	Patch Panel 24 Port fully loaded Cat 6A	Nos	18				
4	Cat 6A LSZH High Speed 10 Gigabit F-FTP Patch Cable Grey, LZ0H, C6A.	Nos	398				
5	Cat 6A High Speed 10 Gigabit F-FTP Patch Cable Grey, LZ0H, C6APatch Cord	Nos	398				
6	British Style Dual Face Plate Cat 6A, UL 94V-0 rated	Nos	131				
7	British style Single Face Plate Cat 6A, UL 94V-0 rated	Nos	136				
8	Back Box for Face Plate to be recessed on wall	Nos	398				
9	Cat 6A RJ 45 I/O Jack	Nos	398				
10	15U Wall Mount Rack with all accessories	Nos	1				
11	24 U Floor Mounted Rack with all accessories	Nos	1				
12	30 U Floor Mounted Rack with all accessories	Nos	1				
13	Raceway and conduits	meters	1				
i	Supply and installation of GI Raceway with covers as per the requirement (100X50X 2000) mm along with hanging set, fasteners and all accessories (Junction Boxes) required for complete cable laying pathways.	Meters	150				
ii	Supply, installation and laying of 32mm conduits as per the requirement along with all accessories (Bends, Angles, Tees)	Meters	3980				

Note: The bidders should separately quote for the installation of raceway and conduits

CCTV Surveillance system

SL.No	Description	Unit	Qty	Make/ Model	Unit Rate (Nu.)	Total Amount (Nu.)
1	Mini PTZ CAMERA	3	Nos			
2	30 Meter 4 mp varifocal IP Bullet	10	Nos			
3	32 Channel 4Sata NVR	6	Nos			
4	Monitoring Screen with Cable	4	Nos			

Projectors

SL.No	Description	Unit	Qty	Make/ Model	Unit Rate (Nu.)	Total Amount (Nu.)
1	Projector (Portable with battery)	2	Nos			
2	Projector	1	Nos			

Total Amount in Nu. (in words)	
Delivery period	
Warranty Provided	<i>12 Months from date of supply or commissioning of the Goods.</i>

[The purchaser shall provide in the table above an indicative list of after sales services/maintenance required which shall not be added to total contract amount]

Signature of Supplier	Supplier's Official Stamp
Name of Supplier	
Date	

[The Supplier may attach copies of relevant brochures/catalogue for the goods to be supplied, which will give sufficient information to carry out effective evaluation]

Technical Specifications

I. Passive Components	
1	Cat 6A LSZH High Speed 10 GigabitSF/UTP Cable / (Box of 305m) 23AWG/ETL Verified/ANSI/TIA-568-C. Specifications: Cat 6A LSZH UTP Cable (Box of 305m) 23AWG solid copper, round inner finned jacket, with cross filler pair separator and individual conductor separator, ETL verified, IEC 60332-3-22, IEC 61034-2, 802.3bt Type 4 compliant, Intertek 4 connector channel certified for long (100m) and short (15m) channels. DC Resistance, maximum 7.61 ohms/100 m. Must be compliant to EN50575 – Dca, s2, d2, certificate to be provided. Factory test report shall be accessible online at public website for life long traceability. Make: Commscope or equivalent
2	Cat 6 LS0H Outdoor Cable (Box of 305m) 23AWG Specifications: Supply of Cat 6A U/UTP Outdoor Cable (Box of 305m) 23AWG solid copper, compliant to ANSI/TIA 568-C.2, ISO/IEC 11801 and EN 50288-6, suitable for outdoor and buried applications. Outer jacket shall be of PE material, UV resistant, Gray Color, Min Jacket thickness 0.7mm, Operating temp: -25 Deg C to + 75 Deg C. Cable shall be constructed with cross filler pair separator, protective barrier tape material, beneath outer jacket, flooding gel compound to protect in outdoor buried applications. Shall have 1 rip cord, ROHS 2011/65/EU compliant. Make: Commscope or equivalent

3	<p>Patch Panel 24 Port fully loaded Cat 6A</p> <p>Specifications:</p> <p>Patch Panel 24 Port Loaded Cat 6A UTP 1U, must be ANSI/TIA 568-C.2 compliant and certified by Intertek 4 connector channel. Shall be equipped with rear removable cable manager with bundle managers. Panel shall support upgrade to intelligent management with zero downtime, shall be UL and cUL listed, ROHS compliant. Shall support min of 133N plug retention force.</p> <p>Make: Commscope or equivalent</p>
4	<p>Cat 6A LSZH High Speed 10 Gigabit F-FTP Patch Cable Grey, LZ0H, C6A</p> <p>Specifications:</p> <p>Cat 6A UTP solid cordage Patch Cord, 3Ft,LSZH IEC 60332-3-22, IEC 61034-2 compliant jacket, OD 7.0 - 7.3mm. Shall have anti-snag latch to facilitate easy removal during move, add and change processes, shall support intelligent monitoring, Shall be ETL channel certified and ROHS compliant.</p> <p>Make: Commscope or equivalent</p>
5	<p>Cat 6A High Speed 10 Gigabit F-FTP Patch Cable Grey, LZ0H, C6APatch Cord</p> <p>Specifications:</p> <p>Cat 6A UTP solid cordage Patch Cord, 7Ft,LSZH IEC 60332-3-22, IEC 61034-2 compliant jacket, OD 7.0 - 7.3mm. Shall have anti-snag latch to facilitate easy removal during move, add and change processes, shall support intelligent monitoring, shall be ETL channel certified, EN50575 and ROHS compliant.</p> <p>Make: Commscope or equivalent</p>
6	<p>British Style Dual Face Plate Cat 6A, UL 94V-0 rated</p> <p>Make: Commscope or equivalent</p>
7	<p>British style Single Face Plate Cat 6A, UL 94V-0 rated</p> <p>Make: Commscope or equivalent</p>
8	<p>Back Box for Face Plate to be recessed on wall</p> <p>Make: Commscope or equivalent</p>
9	<p>Cat 6A RJ 45 I/O Jack</p> <p>Specifications:</p> <p>Supply of Cat 6A RJ45 UTP I/O Modular Jack, 1.5A current rating, shall be compliant to 10GBASE-T, ANSI/TIA 568-C.2, IEEE 802.3bt Type 4, must be UL and CUL listed, ROHS compliant, plug retention force, min 133N.</p> <p>Make: Commscope or equivalent</p>
10	<p>15U Wall Mount Rack with all accessories</p> <p>Make: Netrack or equivalent</p>
11	<p>24 U Floor Mounted Rack with all accessories</p> <p>Make: Netrack or equivalent</p>
12	<p>30 U Floor Mounted Rack with all accessories</p> <p>Make: Netrack or equivalent</p>
II. Raceways & Conduits	
1	<p>Supply, installation and laying of GI Raceway with covers as per the requirement (100X50X 2000) mm along with hanging set, fasteners and all accessories (Junction Boxes) required for complete cable laying pathways. Both above ceiling and Ground.</p> <p>Make: Legrand or equivalent</p>
2	<p>Supply, installation and laying of 32mm conduits as per the requirement along with all accessories (Bends, Angles, Tees, etc.) required for cable laying</p> <p>Make: Legrand or equivalent</p>

CCTV Surveillance System	
Sl. #	Description
1	Mini PTZ CAMERA :: 3MP, 1/2.8" CMOS, 3D DNR, ICR, Color: 0.005lux/F1.6, B/W:0.001lux/F1.6, Optical Zoom:20x, Focus:4.7- 94.0mm, Digital Zoom:16X, 1920x1080:30fps, Pan Speed: 0.1° -160°/s, Tilt Speed: 0.1° -120°/s, Support H.265/H.264 selectable video compression , triple Stream150m IR Distance, Hi-PoE&24VAC,*Support Region Exiting Detection, Object Removal Detection, Unattended Baggage Detection
2	30 Meter 4 mp varifocal IP Bullet :: 1/2.9" Progressive Scan CMOS; H.265+/H.265&H.264+/H.264/MJPEG; Color: 0.01 lux@(F1.2, AGC ON), 0 lux with IR; 20fps(2560*1920), 25fps/30fps(2944*1440, 2048x1536, 1920x1080)2.8 mm -12 mm lens optional; 120dB WDR; VCA functions; 3 streams; 3D DNR; BLC; ICR; EXIR 2.0; All-metal housing, IP67; DC12V&PoE; Built-in micro SD/SDHC/SDXC slot; cloud service , Support baggage detection, object removal detection with Face detection
3	30 Meter 2mp IP Dome Camera :: 1/2.9" Progressive Scan CMOS; H.265+/H.265&H.264+/H.264/MJPEG; Color: 0.01 lux@(F1.2, AGC ON), 0 lux with IR; 20fps(2560*1920), 25fps/30fps(2944*1440, 2048x1536, 1920x1080); 2.8/ - 12 mm lens optional; 120dB WDR; VCA functions; 3 streams; 3D DNR; BLC; ICR; EXIR 2.0; All-metal housing, IP67; DC12V&PoE; Built-in micro SD/SDHC/SDXC slot; cloud service , Support baggage detection, object removal detection with Face detection
4	32 Channel 4Sata NVR : 256 Mbps Bit Rate Input Max(up to 32 -ch IP video), 4 SATA interfaces, alarm, Support 8TB each slot, Support H.265 & H.264 , 2 RJ45 Port, 1 Power supply, Support N+1, I/O: 16/4, 2U case,19"
6	Monitoring Screen with Cable : Samsung 65RU7100 or equivalent. 65" Class RU7100 Smart 4K UHD TV (2019)

Projector (Portable, battery chargeable)
1080p image quality 800 ANSI Lumens 4K ultra HD video format
Amlogic T950X2 (4 x ARM Cortex-A55, 64-bit), with Mali-G31 GPU Built in speakers (2-sets of 5W speakers)
2GB RAM with 16GB storage
Smart keystone corrections(40 degrees)
WiFi, Bluetooth
DC (power), HDMI, USB Type-A, headphone jack
17,100 mAh battery power
146 x 105.5 x 94.5mm (5.74" x 4.15" x 3.72"), 0.9 Kg (1.98 lbs) LED lifespan of 30,000 hours
Android TV 9.0 Pie Android TV function (5000+apps) Auto focus functions

Projector
1080p image quality
1350 ANSI Lumens
4K ultra HD video format
MSTAR 6A 838 COTEX A53 with Mali T-820
Built in speakers (2-sets of 16W speakers)
2GB RAM with 16GB storage
Smart keystone corrections (45 degrees)
WiFi, Bluetooth connection
DC (power), HDMI, USB Type-A, headphone jack
17,100 mAh battery power
LED lifespan of 30,000 hours
Auto focus functions
Auto lens cap
Up to 30"-300+" large screen

Note: All the addendums will be updated in the website. The bidders should check with DDM website for addendums.

Documents required to be submitted as part of the Quotation

The original and *copy(ies)* of quotation submitted by the Bidder shall comprise the following:

- (a) The bidder should be in the similar line of business [supply of similar equipment].
- (b) Compliance sheet
- (c) Catalogue of quoted items
- (d) A duly completed and signed priced quotation as per the Schedule of Items.
- (e) A valid Trade License;
- (f) A valid Tax Clearance Certificate;
- (g) Technical Specification of the Goods to be supplied;
- (h) Any other requirements specified in this document

Terms and Conditions for the Supply of Goods and Payment.

The Terms and Conditions hereinafter may only be varied with the written agreement of the Purchaser and no terms and conditions put forward at any time by the Supplier shall form any part of the Contract.

1. The Supplier shall be required to submit a performance security of 10% of the quoted price in the form of cash warrant, demand draft or unconditional Bank Guarantee issued by a financial institution located in Bhutan, which shall be furnished upon signing the contract. Performance security shall be valid till the end of warranty period and will be returned after the end of warranty period.
2. The supply of the goods and related services shall be completed within **[60]** days from the date of issue of the Purchase Order, or the signing of the contract (where applicable).
3. The Supplier shall agree to supply/perform the required after sales services/maintenance at the quoted price agreed in the contract.
4. The Purchaser shall arrange payment of the Invoice, within thirty (30) days upon submission of original Invoice and against the actual supplied quantities of goods as listed in the Purchase Order.
5. The quoted price shall include all taxes, duties, insurance and any other costs involved and nothing extra shall be paid.
6. Any goods found defective during the warranty period shall be replaced/repaired by the supplier at his cost. If the supplier fails to rectify and or replace the defective goods, the purchaser shall do it at the cost of the supplier.
7. The supplier shall supply the Goods required within 60days from the date of placement of the purchase order or signing of contract. The supplier shall pay liquidated damages at the rate of 0.1% per day for each day of delay to a maximum of 10% of the quoted price.
8. The Purchaser may, by written notice, terminate the Purchase Order (or Contract if applicable) in whole or in part at any time for its convenience:
 - a. if the Supplier fails to perform any other Terms and conditions specified with the Purchase Order, or exceeds the maximum amount of liquidated damages.
 - b. if the Supplier fails to perform any other obligation(s) under the Purchase Order, or
 - c. if the Supplier does not take any remedial action within a period of (7) seven calendar days after receipt of a notice of default from the Purchaser specifying the nature of the default(s), or
 - d. if the Supplier, in the judgment of the Purchaser, has engaged in any corrupt or fraudulent practices in competing for or in executing the tasks under this Purchase Order; and
9. The Supplier shall provide the warranty, as stipulated in the Quotation document, for the goods to be supplied and confirm that if any faults are detected within the warranty period in the supplied/installed goods, the Supplier shall be bound to rectify the fault or replace the goods as the case may be. The security deposit shall be used to cover the cost of supplies not delivered or defective items not replaced or rectified.

10. The purchaser may procure any of the items from the open market in case the supplier fails to supply the goods within the stipulated time and realise the difference amount between the quoted price & market price from the security deposit
11. The purchaser reserves the right to increase or decrease the quantity of quoted item for this contract during the award of works

Contract Agreement

[The successful Bidder shall fill in this form in accordance with the instructions indicated]

THIS CONTRACT AGREEMENT made the *[insert number]* day of *[insert month]*, *[insert year]*,
BETWEEN

- (1) *[insert complete name of Purchaser]*, a *[insert description of type of legal entity, for example, an agency of the Ministry of of the Government of Bhutan, or corporation incorporated under the laws of Bhutan]* and having its principal place of business at *[insert address of Purchaser]* (hereinafter called “the Purchaser”), and
- (2) *[insert name of Supplier]*, a corporation incorporated under the laws of *[insert: country of Supplier]* and having its principal place of business at *[insert: address of Supplier]* (hereinafter called “the Supplier”).

WHEREAS the Purchaser invited Bids for certain Goods and ancillary services, viz., *[insert brief description of Goods and Services]* and has accepted a Bid by the Supplier for the supply of those Goods and Services in the sum of *[insert Contract Price in words and figures, expressed in the Contract currency/ies]* (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall constitute the Contract between the Purchaser and the Supplier, and each shall be read and construed as an integral part of the Contract, viz.:
 - (a) This Contract Agreement;
 - (b) Terms and Conditions;
 - (c) Technical Requirements (including Schedule of Supply and Technical Specifications);
 - (e) The Supplier’s Bid and original Price Schedules;
 - (f) The Purchaser’s Notification of Award of Contract;
 - (g) The form of Performance Security;
 - (h) The form of Bank Guarantee for Advance Payment;
3. This Contract shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the order listed above.
4. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

5. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Related Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Bhutan on the day, month and year indicated above.

For and on behalf of the Purchaser

Signed: *[insert signature]*
in the capacity of *[insert title or other appropriate designation]*

in the presence of *[insert signature]*
[insert identification of official witness]

For and on behalf of the Supplier

Signed: *[insert signature of authorized representative(s) of the Supplier]*
in the capacity of *[insert title or other appropriate designation]*

in the presence of *[insert signature]*
[insert identification of official witness]

Performance Security

[The bank, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated]

Date: *[insert date (as day, month, and year) of Bid submission]*

IFB No. and title: *[insert no. and title of bidding process]*

Bank's Branch or Office: *[insert complete name of Guarantor]*

Beneficiary: *[insert complete name of Purchaser]*

PERFORMANCE GUARANTEE No.: *[insert Performance Guarantee number]*

We have been informed that *[insert complete name of Supplier]* (hereinafter called "the Supplier") has entered into Contract No. *[insert number]* dated *[insert day and month]*, *[insert year]* with you, for the supply of *[description of Goods and related Services]* (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a Performance Guarantee is required.

At the request of the Supplier, we hereby irrevocably undertake to pay you any sum(s) not exceeding *[insert amount(s)¹ in figures and words]* upon receipt by us of your first demand in writing declaring the Supplier to be in default under the Contract, without cavil or argument, or you needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This Guarantee shall expire no later than the *[insert number]* day of *[insert month]* *[insert year]*,² and any demand for payment under it must be received by us at this office on or before that date. We agree to a one-time extension of this Guarantee for a period not to exceed *[six months]* *[one year]*, in response to the Purchaser's written request for such extension, such request to be presented to us before the expiry of the Guarantee.

[signatures of authorized representatives of the bank and the Supplier]

¹ The Bank shall insert the amount(s) specified in the SCC and denominated, as specified in the SCC, either in the currency(ies) of the Contract or a freely convertible currency acceptable to the Purchaser.

² Date established in accordance with Clause 19.4 of the General Conditions of Contract ("GCC"). The Purchaser should note that in the event of an extension of the time to perform the Contract, the Purchaser would need to request an extension of this Guarantee from the Bank. Such request must be in writing and must be made prior to the expiration date established in the Guarantee.

Bank Guarantee for Advance Payment

[The bank, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated.]

Date: *[insert date (as day, month, and year) of Bid submission]*

IFB No. and title: *[insert number and title of bidding process]*

[bank's letterhead]

Beneficiary: *[insert legal name and address of Purchaser]*

ADVANCE PAYMENT GUARANTEE No.: *[insert Advance Payment Guarantee no.]*

We, *[insert legal name and address of bank]*, have been informed that *[insert complete name and address of Supplier]* (hereinafter called "the Supplier") has entered into Contract No. *[insert number]* dated *[insert date of Contract]* with you, for the supply of *[insert types of Goods to be delivered]* (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, an advance payment is to be made against an advance payment guarantee.

At the request of the Supplier, we hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of *[insert amount(s) in figures and words]* upon receipt by us of your first demand in writing declaring that the Supplier is in breach of its obligation under the Contract because the Supplier used the advance payment for purposes other than toward delivery of the Goods.

It is a condition for any claim and payment under this Guarantee to be made that the advance payment referred to above must have been received by the Supplier in its account *[insert number and domicile of the account]*

This Guarantee shall remain valid and in full effect from the date of the advance payment received by the Supplier under the Contract until *[insert date³]*. We agree to a one-time extension of this Guarantee for a period not to exceed *[six months]/[one year]*, in response to the Purchaser's written request for such extension, such request to be presented to us before the expiry of the Guarantee.

[signature(s) of authorized representative(s) of the bank]

³ *Insert the Delivery date stipulated in the Contract Delivery Schedule. The Purchaser should note that in the event of an extension of the time to perform the Contract, the Purchaser would need to request an extension of this Guarantee from the bank. Such request must be in writing and must be made prior to the expiration date established in the Guarantee*

Sample Manufacturer's Authorization

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include it in its bid, if so indicated in the BDS.]

Date: [insert date of Bid Submission]

Invitation for Bid No.: [insert IFB number]

Alternative No.: [insert identification No if this is a Bid for an alternative]

To: [insert complete name of the Purchaser]

WHEREAS

We [insert complete name of the Manufacturer], who are official manufacturers of [insert type of Goods manufactured], having factories at [insert full address(es) of the Manufacturer's factory/ies], do hereby authorize [insert complete name of Bidder] to submit a Bid in relation to the Invitation for Quotation indicated above, the purpose of which is to provide the following Goods, manufactured by us, namely [insert name and/or brief description of the Goods], and subsequently to negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 29 of the General Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: [insert signature(s) of authorized representative(s) of the Manufacturer]

Name: [insert complete name(s) of the authorized representative(s) of the Manufacturer]

Title: [insert title(s) of the authorized representative(s) of the Manufacturer]

Duly authorized to sign this Authorization for and on behalf of [insert complete name of the Bidder]

Dated on the [insert number] day of [insert month], [insert year].